**Send this document to** [**biomics@pasteur.fr**](mailto:biomics@pasteur.fr)

**Biomics will provide a quote and estimated time to delivery the results for your project based. Generally results can be provided in 4-8 weeks after sample delivery**

## primary contact :

First name:      Last name:

Telephone:      Email:

Laboratory Name:

Lab/Unit Head:      PI’s Email:

Department:

Address:

Date:

## Project Title (this information can appear on the biomics website) :

## Project context and summary (this information can appear on the biomics website) :

## Type(s) / Technology(ies) for the Project:

|  |  |
| --- | --- |
| Genomics : DNA-Seq, De novo, re-sequencing, SNP/variant detection |  |
| Transcriptomics : RNA-Seq, miRNA, ChIP-seq, single cell |  |
| Genotyping : Eukaryotic SNP and Methylation Arrays or NGS |  |
| Metagenomics : Shotgun or 16S/18S/ITS |  |
| Other |  |

## Other Details:

Is this an urgent deadline (Conference, manuscript, etc…) to receive the results of this project?

* If so, please provide the date.

Does your project include collaboration with the Institut Pasteur RIIP?

* Which Institute(s)?

Does your study involve Human Samples?

Will you require analysis for your samples?

Type of financing to support work (ANR/ACIP/EU/Internal/…):

**(Pasteur Only)** Have you submitted a C3BI HUB Project? :

* If yes: C3BI Project #

Please see the following page for details and conditions of services.

**Data Storage Policy:**

RAW data to be stored (and eventually archived at Biomics)

Please express your needs for storage of filtered data and subsequent analysis beyond 12 months of the finish date of the project.

**Publication Policy:**

Those groups wishing to perform experiments at Biomics should agree to the following:

* Sample QC, library construction, choice of technology and primary/secondary analysis, as well as many other project-specific considerations, represent a significant amount of time for Biomics staff. Further this knowledge embodies the valuable expertise for scientific studies in our group.
* Individuals who contribute in an intellectual or technical fashion to a particular study should be recognized either as an author or in a formal acknowledgment at the end of the article.
* A good-faith discussion about authorship/acknowledgments will take place based on the implication of Biomics staff.

**Pricing/ Billing/Scheduling:**

* A quote will be send after discussion and acceptance of your project. The cost of sequencing and analysis will be calculated based on affiliation (internal/external research/private company) in accordance with policies defined by the Institute Pasteur.
* For teams of the Pasteur Institute, the quote must be signed by the Unit head and returned to Biomics.
* For external collaborations, this quote must be signed by the project manager must be returned to Biomics accompanied by a purchase order.
* Data production is planned after reception of a signed purchase order and after sample QC.

**Biological Sample Storage Notes**:

* Any project using human samples shall be governed by protocols and consents and information notes defining use, re-use, disposal or destruction of samples after the closure of the project.

Under applicable French laws / decrees, possible solutions, which you will be able to put in place only after authorization or that with the legal person in charge of the project / protocol, are as follows:

1- The return of these samples to the person in charge of the project.

2- The transfer of these samples to another research team different from the project team initially (= transfer of a collection),

3- The destruction of these samples